



AMES AREA METROPOLITAN PLANNING ORGANIZATION

AMES | GILBERT | STORY | BOONE

TRANSPORTATION TECHNICAL COMMITTEE

MEETING MINUTES

OCTOBER 14, 2021

AMES CITY HALL 515 CLARK AVENUE

9:00AM-MEETING HELD IN HYBRID FORMAT

Attendance:

TRANSPORTATION TECHNICAL COMMITTEE MEMBERS

X	Tracy	Peterson	Ames Municipal Engineer	
▲	Damion	Pregitzer	Ames Traffic Engineer	
▲	Justin	Clausen	Ames Operations Manager	
▲	Julie	Gould	Ames Planner *	
▲	Justin	Moore	Ames Long Range Planner	
▲	Barb	Neal	CyRide Transit Director	
X	Scott	Kruse	Boone County Engineer	
X	Darren	Moon	Story County Engineer	
X	Gerry	Peters	Ames Community School District	
X	Dan	Culhane	Ames Economic Development Commission	
▲	Sarah	Lawrence	Iowa State University Campus Planner	
X	Darla	Hugaboom	Federal Highway Administration	†
V	Eva	Steinman	Federal Transit Administration	†
▲	Andy	Loonan	Iowa Department of Transportation	†
X	Zac	Bitting	Iowa Department of Transportation	†
▲	<i>Present</i>		<i>Alternate Attendee</i>	*
X	<i>Absent</i>		<i>Non-Voting Members</i>	†

STAFF AND GUESTS IN ATTENDANCE

1	John	Joiner	Ames Director of Public Works
2	Shari	Atwood	CyRide Transit Planner
3	Kyle	Thompson	Ames Transportation Planner
4	Mark	Gansen	Ames Civil Engineer
5	Laura	Colebrooke	Principal Clerk

I. CALL TO ORDER

The regular meeting of the Ames Area Metropolitan Planning Organization Transportation Technical Committee was called to order by Damion Pregitzer at 9:00AM.

II. APPROVAL OF AGENDA OF THE OCTOBER 14, 2021, MEETING

MOTION: (Lawrence/Neal) to approve the agenda of the October 14, 2021, meeting.

MOTION PASSED: 6-0

III. APPROVAL OF THE MINUTES OF THE SEPTEMBER 2, 2021, MEETING

MOTION: (Clausen/Moore) to approve the minutes of the September 2, 2021, meeting.

MOTION PASSED: 6-0

IV. RECOMMENDATION ON ROADWAY SAFETY TARGETS

Kyle Thompson, Ames Transportation Planner, said he grouped items four through six together since they are Performance Targets. He said the targets mentioned were ones that the MPO was required to have. He said the measures and targets are reflected in all the future MPO planning document updates. Mr. Thompson said there were three targets that needed updated that were displayed on the screen. He said he would be happy to answer any questions. He said most MPO's support the Department of Transportation's Safety Targets.

Justin Moore, Ames Long Range Planner, asked if the 2016-2020 Baseline for the Roadway Safety Performance Targets was based on actual data. He also asked if the 2018-22 Baseline was the MPO's continued target. Mr. Thompson replied that that was correct.

MOTION: (Moore/Clausen) Recommend Alternative 1 to recommend the presented (roadway safety, transit safety, TAM) performance measures to the Transportation Policy Committee for approval.

MOTION PASSED:6-0

V. RECOMMENDATION ON TRANSIT SAFETY TARGETS

MOTION: (Lawrence/Clausen) Recommend Alternative 1 to recommend the presented (roadway safety, transit safety, TAM) performance measures to the Transportation Policy Committee for approval.

MOTION PASSED: 6-0

VI. RECOMMENDATION ON TRANSIT ASSET MANAGEMENT (TAM) TARGETS

Shari Atwood, CyRide Transit Planner, discussed the targets CyRide had met for 2021 and what they were proposing for 2022. She discussed how many buses and vehicles they had replaced and would be replacing next year. She noted that due to Covid-19 and supply chain issues, they were unable to purchase 6 buses as planned. She said those 6 buses will be delivered in 2022.

MOTION: (Clausen/Lawrence) Recommend Alternative 1 to recommend the presented (roadway safety, transit safety, TAM) performance measures to the Transportation Policy Committee for approval.

MOTION PASSED: 6-0

VII. RECOMMENDATION ON LIMITED ENGLISH PROFICIENCY (LEP) PLAN

Kyle Thompson explained what the Limited English Proficiency (LEP) Plan was. He said this plan is how the MPO ensures that individuals in the area with limited English proficiency are provided access to the MPO's processes and documents. He noted the plan follows the Four Factor Analysis and explained what the Four Factors were.

Discussion then ensued about TheBigWord and its availability at City Hall if a customer who spoke another language other than English came in for services.

MOTION: (Clausen/Neal) Recommend Alternative 1 to recommend the Limited English Proficiency (LEP) Plan to the Transportation Policy Committee for final approval.

MOTION PASSED: 6-0

VIII. RECOMMENDATION ON FTA TITLE VI PROGRAM

Kyle Thompson explained what the FTA Title VI Program requirements were. He then went over a summary of the program. He said the program includes attachments on Title VI notice and complaint procedures as well as demographics maps with CyRide's routes. Mr. Thompson said he would be happy to answer any questions.

MOTION: (Clausen/Moore) Recommend Alternative 1 to recommend the FTA Title VI Program to the Transportation Policy Committee for final approval.

MOTION PASSED: 6-0

IX. OTHER NON-ACTION ITEMS OF INTEREST TO THE COMMITTEE

Mr. Thompson asked that MPO timesheets for quarter 1 be turned in to him by October 20, 2021.

X. UPCOMING DATES

- A. Transportation Policy Committee Meeting
October 26, 2021-6:00PM- Ames City Hall (Council Chambers)**

XI. ADJOURNMENT

MOTION: (Moore/Clausen) Adjourn meeting of the Technical Transportation Committee at 9:29 AM.

MOTION PASSED: 6-0

Minutes prepared by Laura Colebrooke